




## Policy: Use of internal company information

Document number: PB-COM-024

Effective date: 25 February 2022

	AMR Asia Public Company Limited	Document Code PB-COM-024	
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## Company policy

### Regarding the use of internal information of the company

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#### 1. Introduction

The company places importance on preventing the use of internal company information. The Company has a policy prohibiting directors, executives, employees, and employees of the Company and/or its subsidiaries from using secret and/or internal company information and/or subsidiaries that has not yet been disclosed to the public to disclose or seek benefits for oneself or others, whether directly or indirectly and whether or not they receive compensation or not. All must also not buy or sell the Company's securities using inside information. The Company has established guidelines to prevent the use of inside information as follows:

#### 2. Policy on the use of internal information of the company


##### 2.1 Require directors, executives, employees, and employees of the company and/or subsidiaries

Those who are aware of material inside information that affects or may affect changes in securities prices must refrain from trading in the Company's securities at least 30 days before the date such information is released to the public. and during 24 hours after such information of the company has been disclosed to the public. Those involved with such information must not disclose such information to others until such information has been reported to the Stock Exchange of Thailand. If there is any action that violates the aforementioned regulations, the company will consider it a disciplinary offense according to the company's work regulations. The company will determine the appropriate punishment for the case, ranging from a verbal warning, a written warning, probation, to termination of employment.

##### 2.2 To educate the company's directors and executives about their duties regarding the reporting of

their own securities holdings, as well as those of their spouses and minor children, to the Office of the Securities and Exchange Commission, in accordance with the guidelines stipulated in Section 59 and the penalties under Section 275 of the Securities and Exchange Act B.E. 2535 (including any amendments).

2.3 The directors and executives of the company, including their spouses or individuals cohabiting as husband and wife, and their minor children, as well as any legal entities in which the directors, executives, their spouses or individuals cohabiting as husband and wife, and their minor children hold more than 30 percent of the total voting rights, must prepare and disclose reports of securities holdings and reports of changes in securities holdings of the company to the Office of the Securities and Exchange Commission (SEC) in accordance with Section

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59 and the penalties under Section 275 of the Securities and Exchange Act, B.E. 2535 (and its amendments). Copies of these reports must also be submitted to the company secretary on the same day as the reports are submitted to the SEC.

Announcement on February 25, 2022

AMR Asia Public Company Limited

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(Mr. Somsak Chanoi)

Chairman of the Board

